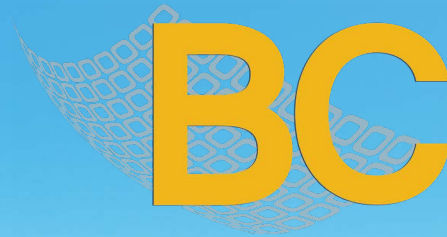




**International House**

Sydney City | Bondi | Darwin | Melbourne  
Gold Coast | Byron Bay | Adelaide



Business College at 



# AUSTRALIA AWAITS

**#LivetheHdream**

RTO 91109 | CRICOS 02623G





# ABOUT US

IH Sydney Training Services Pty Ltd. is one of Australia's most highly regarded providers of English-language, teacher-training and career-focused vocational education.

We operate 7 campuses throughout Australia, offering high quality courses at the following locations:

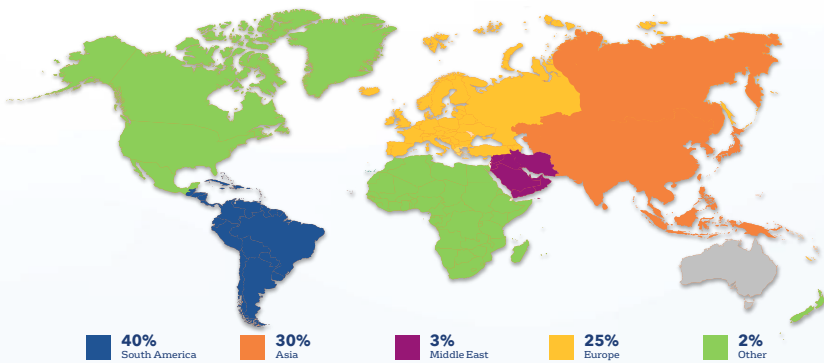
- IH Sydney City
- IH Darwin
- IH Gold Coast
- IH Bondi
- IH Melbourne
- IH Byron Bay
- IH Adelaide

Established in 1997, we are a trusted worldwide education leader. With the growth of our career-focused vocational courses, the company is one of the most comprehensive and innovative education providers in Australia.

IH Sydney Training Services will give you the best opportunity to reach your goals – from improving your English, to focusing on teacher training or more general career-focused vocational education, including business, project management and digital marketing. Our courses provide you with the skills and foundation needed in the global, digital world of the 21st Century.

Our reach is global, but our culture and approach are friendly and personal. That is why people travel from around the world to get the best of both worlds.

## FROM ALL CORNERS OF THE GLOBE



We pride ourselves on having a rich mix of students. Every year, across our campuses and courses, we have students from more than 85 countries. Our schools nurture and treasure a great multicultural environment because it enriches the International House experience for everyone.

## MEMBER IH WORLD ORGANISATION

International House is one of the largest and longest-established groups of language schools in the world. Founded in 1953, the organisation provides an innovative approach to learning. Home to more than 45 countries, IH World is a global network of 140 language schools.

IH schools are proud to train about half of the world's CELTA graduates, which makes us the world's leading provider of the most-recognised and respected English-language teaching certificate, issued by the University of Cambridge.

With over 200,000 students and 5,800 teachers, you'll be in good company at IH.



## INDUSTRY PARTNERS





# SYDNEY CITY



Located in the heart of vibrant and multicultural Sydney, within walking distance of public transport, Sydney Opera House, Sydney Harbour Bridge, Darling Harbour, Hyde Park, Chinatown and Sydney's best shopping and entertainment.

Our Sydney City campuses, located on Clarence St and George St, are fitted with spacious, comfortable, and well-equipped classrooms with modern audio-visual equipment, free Wi-Fi and computer access for students. Large common area equipped with kitchen and ping-pong table.



Scan or click to see videos, 3D tours and more



# BONDI



International House Bondi is located in Bondi Junction, less than a 5-minute walk from the train station. Surrounded by shops, restaurants and cafes, the school is just a 10- minute bus ride from the iconic Bondi Beach.

All classrooms have modern audio-visual equipment, free Wi-Fi and computer access for students.

Large common area equipped with kitchen and ping-pong table.



Scan or click to see videos, 3D tours and more





# DARWIN



International House Darwin is located in the heart of the city centre. The campus is a 1-minute walk from the nearest bus stop where you can catch a bus to the Mindil Beach or other Darwin suburbs.

Darwin is an opportunity to learn more about Australian culture, explore regional Australia and meet the friendly and welcoming people that reside in the Northern Territory. All classrooms have modern audio visual equipment, free Wi-Fi and computer access for students. Large common area equipped with kitchen and ping-pong table.



Scan or click to see videos, 3D tours and more



# MELBOURNE



International House Melbourne is located in the heart of the Melbourne CBD, on level 6 and 7 of a beautifully renovated building. Public transport stops directly in front of the campus surrounded by cafes, restaurants and shops.

All classrooms have modern audio visual equipment, free Wi-Fi and computer access for students.

Large common area equipped with a kitchen for students use.



Scan or click to see videos, 3D tours and more





# GOLD COAST



Our campus is modern and bright, with some classrooms offering water views.

All students have access to a large indoor common room with amenities and an outdoor area where they can enjoy ocean views and beaches while eating lunch during the afternoon or evening breaks.



Scan or click to see videos, 3D tours and more



# BYRON BAY



Byron Bay is located on the north coast of NSW, one hour south from the Gold Coast and two hours south from Brisbane, Queensland.

The region is world-famous for its pristine beaches, stylish coastal towns, villages and bushy hinterland. It is also a popular destination for Australians and international visitors.

Located in the heart of welcoming and trendy Byron Bay, the campus has a relaxed and friendly atmosphere and is a 10-minute walk from the world-famous Byron Bay beaches.



Scan or click to see videos, 3D tours and more





# ADELAIDE



Adelaide is one of the most liveable cities in the world. It's the perfect place to study and live, as you explore the scenic, unique wonders of South Australia.

As a cosmopolitan location, Adelaide has everything a capital city has to offer and is friendly, compact, affordable, and easily accessible.

Surrounded by broad, tree-lined boulevards, and built along a meandering river with parklands, Adelaide is renowned for its European feel, Mediterranean climate, and thriving arts and culture scene.



Scan or click to see videos, 3D tours and more







## YOUR ENGLISH, YOUR JOURNEY!

**Welcome to the world of IH English learning!** Our innovative teaching approach goes beyond the textbook and focuses on using modern resources to provide our students with the best education outcomes. We are constantly improving our methodologies and have integrated online learning platforms and VR elements in conjunction with traditional textbooks in the classroom to enhance the learning experience for our students.

## **GEL** Guided e-learning Your personalised platform with 24/7 access

GEL is an online learning platform designed to provide academic support and track progress for both teachers and students. It is available 24/7 and optimised for mobile phones. Guided e-Learning (GEL) helps students on their journey by providing them with the necessary tools to reach their language goals.

GEL is an excellent tool to support the curriculum, surpassing the limitations of traditional textbooks by providing self-study learning content. Our aim is for GEL to become the preferred alternative to textbooks, enabling students to access the content anywhere and at any time.

-  A one-stop shop for information about their timetable, class location, teacher, attendance, and progress, making the RTOM portal redundant.
-  Online testing which allows for detailed reports on progress, strengths and weaknesses and generates suggested activities for students to work on weaknesses.
-  A library of self-study exercises covering grammar and giving practice with skills, using a variety of exercise types.
-  All of this on a platform that can be accessed from anywhere via a web browser and is optimised for mobile phones, including with the recent addition of an app.

**All you need is a mobile phone, laptop, or any device with internet.  
It's easy!**

\*GEL offered exclusively at selected campuses and courses

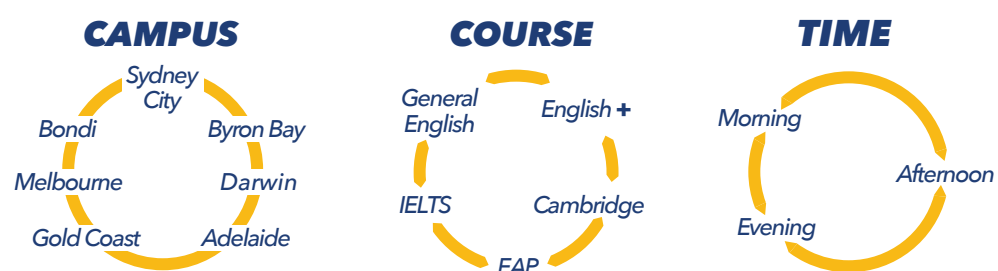


# LEARN ENGLISH

Our courses provide the perfect learning environment with engaging lessons, high-quality teachers and flexible study options. Experience new cultures and make new connections for life!

## Flexible Courses with Desired Outcomes

We offer complete flexibility between campuses, English courses and class times.



## Study modes that fit every type of student

**INTENSIVE**  
23 hours per week

**SEMI-INTENSIVE**  
20 hours per week

**PART-TIME**  
4, 12 or 16 hours per week

### Timetable

**Morning Mon - Fri**  
8.00am - 12.15pm

**Afternoon Mon - Fri**  
12.30pm - 4.45pm

**Evening Mon - Fri**  
5.00pm - 9.15pm

The time-slot 12.30pm - 4.45pm may open in peak season for duplicated classes.

\*Timetable and class allocation are subject to change.

Students taking intensive classes will have three extra hours delivered either:

Mon & Wed or Tue & Thu, 1:00 pm to 2:30 pm



## GENERAL ENGLISH

CRICOS Code: 062541B



Development in the skills of speaking, listening, reading and writing, and the different language areas of grammar, vocabulary and functional English. All classes are structured to respond directly to individual students' needs. The focus is on real-life English, taught with a practical, communicative approach supplemented with activities from real-life situations and contexts.

### 6 LEVELS

To maximise their learning potential, students should be tested before arrival or on their first day to ensure that they are placed in the right class level.

#### Course Duration

Minimum booking 2 weeks

#### Course Start

Start every **Monday** except public holidays and Christmas break

Another option for students is **Condensed English** - available only at **IH Melbourne** and **IH Gold Coast**. This course offers the same content and course structure as General English with a different timetable; 3 days per week.

Condensed English	Mon	Tue	Wed
20 hours per week	8 hrs	8 hrs	4 hrs



IH Melbourne



IH Gold Coast

## IELTS PREPARATION

CRICOS Code: 062542A



IELTS English Preparation Course is designed to significantly enhance students' English language skills to help them prepare for success in their academic and professional endeavors. This course provides a comprehensive framework to improve listening, reading, writing, and speaking abilities, as well as prepare students for the IELTS exam. By investing in this course, students can maximize their chances of academic success and a smooth transition into their new life in Australia.

The IELTS (International English Language Testing System) exam is widely recognised as **the world's most trusted English test** for international students. By successfully completing this course, students will be able to:

- ✓ Improve their overall English language proficiency
- ✓ Develop the necessary skills to succeed in the IELTS exam
- ✓ Enhance their listening, reading, writing, and speaking abilities
- ✓ Gain confidence in their ability to communicate effectively in English
- ✓ Enhance their academic English language skills.

#### Course Duration

2 to 24 weeks of study

#### Course Start

Start every **Monday** except public holidays and Christmas break

#### Entry Requirements

Minimum 5.0



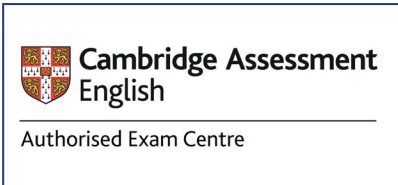
#### Tomas Riquelme (Chile)

The IELTS preparation course is great! It has helped me improve my English by practicing different skills required for the exam. If you want to understand the test, this is the perfect class. I have learned so much since I started and now I feel ready to take the IELTS test!



# CAMBRIDGE TEST PREPARATION

Cambridge English exam certificates are accepted by over 15,000 universities, employers and governments around the world. The Australian Department of Home Affairs (DHA) accepts Cambridge English Advanced (CAE) scores for most visa applications.



## PET Pre-Intermediate

**B1 Preliminary**  
 CRICOS Code: 090309M  
**Min. entry level:**  
 Good Pre-int. - IELTS 4.0  
**Min. exit level:**  
 IELTS 4.5 (B1)

## FCE Upper-Intermediate

**B2 First**  
 CRICOS Code: 065635E  
**Min. entry level:**  
 Upper-int. - IELTS 5.0  
**Min. exit level:**  
 IELTS 5.5 (B2)

## CAE Advanced

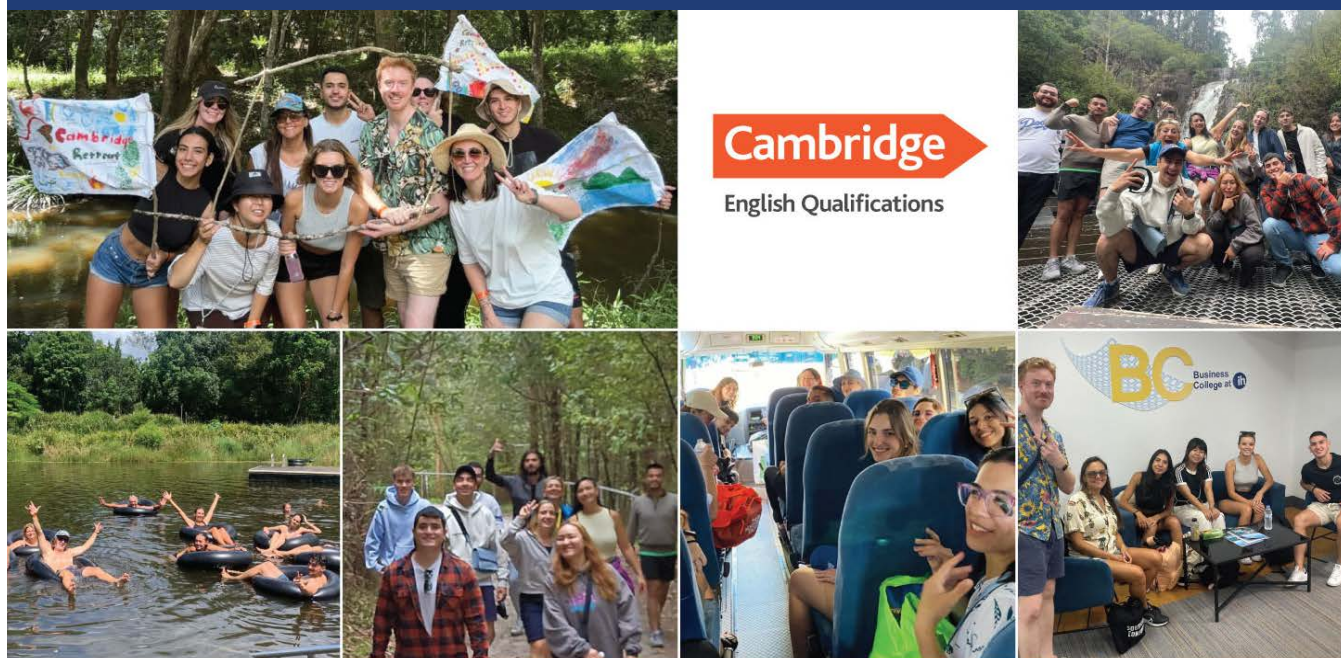
**C1 Advanced**  
 CRICOS Code: 070829G  
**Min. entry level:**  
 Advanced - IELTS 6.0  
**Min. exit level:**  
 IELTS 6.5 (C1)

## CPE Advanced

**C2 Proficiency**  
 CRICOS Code: 090310G  
**Min. entry level:**  
 Good Advanced - IELTS 7.5  
**Min. exit level:**  
 IELTS 8.0 (C2)

### Cambridge Weekend Retreat for FCE, CAE & CPE Students!

Our Courses include a complimentary retreat where students can bond, relax and enjoy an Australian nature and cultural experience. It is also a great opportunity for students to use and practice functional English with classmates and teachers.



*It was such a nice and memorable experience. I wish we could have stayed more because at the end of the first night, we were bonding, sharing stories and getting closer.*

*Really good experience with my classmates where I could learn more about other cultures and practice my English while sharing funny moments.*

*It was a unique experience. I'd like to do it again. It's one of the best trips that IH has provided me with and I'm extremely satisfied with it. Thank you*

# ENGLISH FOR ACADEMIC PURPOSES

CRICOS Code: 062542A



Developing your English language skills for academic purposes (EAP1 and EAP2) are essential if you are planning to further your education or work in Australia or overseas.

## Who should do these courses?

Students who are interested in pursuing further **study in higher education\*** will gain the advanced language proficiency skills and knowledge to be ready to participate in a range of academic activities, from robust discussions, to writing, reading, comprehension of complex texts, and expanding their vocabulary.

\* EAP1: Diploma or Degree level    \* EAP2: Degree or Post Graduate level

EAP 1	EAP 2
<p>The aim of this program is to provide students with a thorough understanding of teaching and study methods, as well as the necessary content required by <b>Australian Vocational Colleges.</b></p> <ul style="list-style-type: none"> <li>✓ Independent learning and study skills</li> <li>✓ Cooperative learning</li> <li>✓ Critical thinking</li> </ul> <p><b>Course requirements</b>                      Upper Intermediate (Entry: IELTS 5.0 /B2) with an exit level approximate to IELTS 6.0/B2</p> <p><b>Course structure</b>  <b>Writing:</b> In different registers such as report writing • <b>Reading:</b> Extensive reading • <b>Listening:</b> Listening to lectures and note taking skills • <b>Speaking:</b> Oral presentations and debating • Independent study skills • Grammar &amp; vocabulary for academic writing</p>	<p>The aim of this program is to provide students with a thorough understanding of teaching and study methods, as well as the necessary content required by <b>Australian Universities.</b></p> <ul style="list-style-type: none"> <li>✓ Independent learning and research</li> <li>✓ Cooperative learning</li> <li>✓ Reflective thinking</li> <li>✓ Critical thinking in order for the students to succeed in higher education</li> </ul> <p><b>Course requirements</b>                      Upper Intermediate (Entry: IELTS 5.5 /B2) with an exit level ranging from IELTS 6.5/C1 to 7.0/C1</p> <p><b>Course structure</b>  <b>Writing:</b> In different academic registers • <b>Reading:</b> Critical reading • <b>Listening:</b> Listening to academic lectures • <b>Speaking:</b> Oral presentation and debating • Research &amp; study skills • Grammar &amp; vocabulary for academic writing</p>







# ENGLISH Yoga Retreat

Immerse, Learn  
and Relax

IH  
Byron Bay

Have you ever thought about incorporating your passion into your English studies? The English + Yoga Retreat package is an ideal option for those who want to improve their English language skills while revitalising their mind and body through yoga. This package offers daily yoga sessions and accommodation at one of Australia's top yoga resorts, complete with meals. With our English + Yoga course bundle, you can take a holistic approach to improving both your physical and mental well-being.



# ENGLISH Yoga

Empower Your Mind,  
Elevate Your Body

IH Gold Coast IH  
Byron Bay

Get ready for an extraordinary learning experience like no other! Enhance your English skills while finding tranquillity through daily yoga sessions. Connect with like-minded students and discover a balanced approach to mental and physical well-being.



# ENGLISH Surfing

Catch Waves,  
Learn English

IH Bondi IH Gold Coast IH  
Byron Bay

Embark on the ultimate study adventure in Australia with our English + Surfing course. This program is available at three locations and offers students the chance to fully immerse themselves in both academic and cultural experiences. Surfing lessons are included and come with access to surfboards, bodyboards, wetsuits, and evaluation reports. Get ready for an unforgettable journey.



# ENGLISH Demi Pair

Cultural Exchange  
Language Learning

IH Bondi IH Melbourne IH  
Gold Coast

Visit Australia, attend daily English lessons and live as part of a local family while helping with childcare and household tasks. Great exposure to the Australian lifestyle while practising your English daily with a welcoming family.

✓ Up to 48 Weeks English + Demi Pair ✓ Minimum enrolment 12 weeks. Maximum 48 weeks ✓ 8, 12, 16 or 20 hours of study per week.

Choose from Semi Intensive or Part Time English classes, morning timetable, General English, Cambridge FCE, CAE, CPE, IELTS Preparation or Speaking & Pronunciation classes.



# TEACH ENGLISH



Our Teacher Training courses offer hands-on experience in communicative teaching methodologies by allowing participants to teach actual students in class.

## CAMBRIDGE CELTA

Certificate in Teaching English to Speakers of Other Languages



After completing the course successfully, students will receive the prestigious CELTA certificate issued by the University of Cambridge. This course will cover topics including classroom techniques, language analysis, planning, resourcing, and professional teaching skills.

This **Internationally recognised qualification** is suitable for native or near-native English speakers interested in working in private language schools around the world. Upon completion of the course, successful graduates can apply for Recognition of Prior Learning (RPL) towards the Certificate IV in TESOL.

- High job prospects
- 2-week optional graduate internship
- No previous teaching experience required
- Develop job-ready skills
- 4 weeks Full Time, 10 weeks Part Time or 12 weeks Online (Blended)
- 120 class hours (100% attendance is required)
- An additional 120 hours of reading, lesson preparation and assignments
- Entry criteria: Non-native speakers with an overall IELTS 7.5 level of English

## CAMBRIDGE DELTA

Take your teaching career to the next level with DELTA Module 1. This advanced program combines theory and practice, providing professional development for teachers with at least one year's experience.

**Key Features Module 1:** ✓ Understanding Language, Methodology and Resources for Teaching  
 ✓ Synchronous course online with trainer ✓ 15 sessions at 2 hours per session small class size  
 ✓ Gain internationally recognised, qualifications ✓ Benchmark for quality teaching standards.  
**Develop your senior teaching career with confidence.**

## IH TESOL

CRICOS Code: 097315A

8 WEEKS

TESOL introduces you to current teaching methods, practical teaching ideas and a range of resources. It is designed for non-native speakers who want to learn more about teaching and enter the English language teaching profession.

- An International House certificate
- 4 weeks of TESOL Methodology
- No teaching experience is required.
- Entry Criteria: Upper-Intermediate level 5.0/B2
- 4 weeks of Teaching Practice, observed and assessed by qualified trainers

+ <b>DUAL</b> 5 Extra Weeks	Week 1-4	Teaching Methodology	12.30pm -6.00pm
	Week 5 - 8	Teaching Practice	
	Week 9 - 13	TECSOL	12:30pm - 4:50pm

## CERTIFICATE IV IN TEACHING ENGLISH (TESOL)

11146NAT CRICOS Code: 113036D

14 WEEKS

This highly practical course introduces current teaching methods, practical teaching ideas and a range of TESOL resources, besides giving you a government-accredited and internationally recognised certificate to teach English to adults. It is designed for non-native speakers who want to enter the English language teaching profession, regardless of their teaching experience.

- 4 weeks of Introduction to TESOL Online. Can be done in Australia or in the home country
- 4 weeks of TESOL Methodology
- 6 weeks of Teaching Practice, observed and assessed by qualified trainers
- 6 written assignments that focus on the language, learners, materials and professional development
- 14 weeks course total
- 2-week optional graduate internship
- Entry Criteria: Upper-Intermediate level

+ <b>DUAL</b> 5 Extra Weeks	Week 1-4	Introduction to Teaching Principles	Online
	Week 5 - 8	Teaching Methodology	12.30pm -6.00pm
	Week 9 - 14	Teaching Practice	
	Week 15 - 19	TECSOL	12:30pm - 4:50pm

Sample timetable. Contact us for updated timetable

## TECSOL

ETYL - English for Teaching Younger Learners

CRICOS Code: 053722E

7 WEEKS

Teaching English is a rewarding career that offers a unique experience for anyone who wants to positively impact the lives of young students while helping them achieve their language goals. Our course gives you the practical and theoretical knowledge, including Work Placement and Cambridge Certification required to be qualified to teach children from 4-12 years of age.

- Five weeks of full-time study on campus
- Two weeks of Childcare Work Placement
- Entry Criteria: Intermediate English level 4.5/B1
- 3 qualifications upon successful completion
  - TECSOL certification
  - Globally recognised Cambridge TKT YL certification
  - Childcare Work Experience Certificate

## +DUAL QUALIFICATION

CERT IV in TESOL or IH SYDNEY TESOL + TECSOL

This double qualification gives you the knowledge and skills to teach both adult and younger learners with greater speed and at less cost than if undertaken as separate courses.

### Course Content:

- Language development lessons – speaking, listening, reading, writing, vocabulary, grammar and pronunciation
- Workshops on teaching methodology for children
- Practice making lesson plans
- Demonstrations of classroom management
- Presentations and practice using songs, making masks, teaching games and other activities “Teacher language” lessons
- Practice teaching with your colleagues
- Observation at state primary schools in conjunction with the NSW Department of Education
- Optional work experience as a teacher's assistant in a local pre-school



# JUNIOR Programs at ih



Our Junior Programs provides international students with the opportunity to not only improve their English language skills but also immerse themselves in Australian culture. Through our High School and Primary School Preparation programs, students can gain the necessary knowledge and skills to succeed in an Australian academic environment. Additionally, our Junior Holiday Programs and Study Tours offer a fun and enriching experience, allowing students to explore the beauty and diversity of Australia while making lifelong memories.

Full-time Intensive - 25 hours per week

Mon to Fri 9:00am to 3:00pm

Starts any Monday

Study from 2 to 52 weeks

\*Applies for both Primary School Preparation Program & High School Preparation Program

\*HSP Classes in Melbourne will be at:

6 Spink Street Brighton 3186 VIC (Melbourne Intercultural Learning Centre, MILC)

## HIGH SCHOOL PREPARATION PROGRAM

CRICOS Code: 102258C

The High School Preparation Program is designed to prepare students for entry into Australian high schools. With a focus on different monthly themes, our students learn more than just English. The students learn about Australian culture and history, with weekly sports and two monthly excursions. They have regular testing and assessments and receive reports which our pathway Australian high schools find valuable when deciding to accept a student.

	Mon	Tue	Wed	Thu		Fri
<b>Period 1</b> 9:00am-11:00am	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)	Warm up activity Homework check Phonics and spelling Listening exercise	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)	Warm up activity Homework check Phonics and spelling Listening exercise	<b>Period 1</b> 9:00am-10:30am	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)
<b>Morning Tea</b>	11:00am - 11:15am				10:30am - 10:45am	
<b>Period 2</b> 11:15am-1:15pm	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	<b>Period 2</b> 10:45am-1:15pm	Sports -Basketball, Soccer, Badminton, Table Tennis, etc.
<b>Lunch (students need to bring their own food)</b>						1:15pm - 2:00pm
<b>Period 3</b> 2:00pm-3:00pm	Australian Studies: Theme of the month	Australian Studies: Theme of the month	Australian Studies: Theme of the month	Australian Studies: Theme of the month	<b>Period 3</b> 2:00pm-3:00pm	Personal Development Health and Wellbeing



## PRIMARY SCHOOL PREPARATION PROGRAM

CRICOS Code: 102257D

This program is designed to allow for seamless transition of our students into Australian Primary school. This is done through an immersive experience of child led English activities and play based learning. This is supplemented by daily excursions to the park and playground to allow for guided play based learning outdoors.

	Mon	Tue	Wed	Thu	Fri
<b>Period 1</b> 9:00am-10:30am	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)	Warm up activity Homework check Phonics and spelling Listening exercise	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)	Warm up activity Homework check Phonics and spelling Listening exercise	Warm up activity Homework check Reading Comprehension Speaking exercise (e.g. presentation)
<b>Morning Tea</b>	10:30am - 10:45am				
<b>Period 2</b> 10:45am-12:30pm	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.	Writing - focusing on various text types e.g. narratives, discussion/exposition essays, information reports, etc.
<b>Lunch (students need to bring their own food)</b>					
12:30pm - 1:15pm					
<b>Period 3</b> 1:15pm-3:00pm	Australian Studies: Theme of the month + Outdoor Activities	Australian Studies: Theme of the month + Outdoor Activities	Australian Studies: Theme of the month + Outdoor Activities	Australian Studies: Theme of the month + Outdoor Activities	Australian Studies: Theme of the month + Outdoor Activities



A program specifically designed to promote test organisation, time management and response skills as well as to support genuine language development. There are 5 modules in this program - reading, vocabulary, writing, listening and speaking.

The AEAS Test Preparation Course focuses on building the skills necessary to study, review and sit the AEAS English language proficiency test. These test-taking skills are important life skills that students will use throughout their academic years.

✓ This course includes 5 modules (Reading, Writing, Speaking, Listening, Vocabulary) ✓ The modules are delivered face to face or online ✓ There are different curriculums for Years 10-12, Years 7-9, and Years 4-6 based on Australian academic year levels.



Taught by AEAS trained ESL teachers



30 hours, 5 modules



Supports genuine language development and promotes test-taking skills



Small class size (max 6 students)



Sydney City Campus



## JUNIOR HOLIDAY PROGRAM

Our Junior Holiday program is designed for students aged 12 to 17. It offers them the opportunity to learn English while experiencing Australian culture and history through a variety of activities. It's also a great chance for students to make new friends from around the world. The program can also serve as an introduction for students who are interested in enrolling in our Primary School Preparation or High School Preparation courses to enter Australian schools.

- 1- to 5-week bookings
- All courses guarantee high levels of teaching and individual care for our students
- The program includes supervised activities outside the school where students discover Australia's best educational and tourist attractions while practising their English Language skills

Summer & Winter	Monday to Friday	
Please contact your Marketing Manager for start dates.	9.00am - 12:00pm	English Lesson
15 Hours English Lessons	12.00pm - 12.45pm	Break
+ Afternoon Activities	12.45pm - 3.30pm	Activities

### Sample Timetables

\*Activities may vary depending on the campus and season

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
<b>Week 1</b>	Orientation or English Lesson	English Lesson + Sydney Tower Eye	English Lesson + Darling Harbour Bowling	English Lesson + Sea Life Sydney Aquarium	English Lesson + Graduation and Sports	Blue Mountains	Free Time
<b>Week 2</b>	Orientation or English Lesson	English Lesson + Opera House Tour	English Lesson + Wild Life Sydney	English Lesson + Powerhouse Museum	English Lesson + Graduation and Sports	Luna Park	Free Time
<b>Week 3</b>	Orientation or English Lesson	English Lesson + The Rocks Dreaming Tour	English Lesson + Madame Tussauds	English Lesson + Justice and Police Museum	English Lesson + Graduation and Sports	Bondi Beach Coastal Walk	Free Time
<b>Week 4</b>	Orientation or English Lesson	English Lesson + Maritime Museum	English Lesson + Hyde Park Barracks	English Lesson + NSW Art Gallery	English Lesson + Graduation and Sports	Taronga Zoo	Free Time



#### Designated Area for Teens

Our campuses have a separate area designed with teens in mind

#### Friendly Accommodation

We work with host families who specialise in hosting teens in their homes

## STUDY TOURS

Short study holidays at our colleges can be organised all year round, combining English language lessons with daily activities and educational excursions.

- Most groups prefer a combination of part-time English lessons and half day excursions. We are happy to make recommendations based on our knowledge and experience
- Our Student Services Team will organise every component of your program and will assist your group leader in liaising with students, teachers, and accommodation providers to ensure that your students have a great time
- Accommodation in local, welcoming and friendly host families

### Group of any size

Minimum 4 students + 1 Leader  
Groups of 10 Students get 1 Leader for free

### Your Study Tour can include

- Flexible Lesson Timetables
- Closed Groups if requested
- Opal Cards/Travel Tickets
- Guided Afternoon Activities
- Weekend Trips
- Welcome & Farewell Parties
- Accommodation with Host Families
- Lunches & Snacks
- and more...



Study Tours are offered at

IH Sydney City | IH Bondi | IH Darwin | IH Melbourne | IH Gold Coast | IH Byron Bay | IH Adelaide



# BUSINESS COLLEGE AT IH

## Why Study at Business College at IH

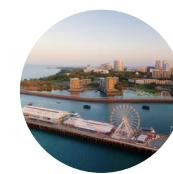
We are committed to providing quality training and internationally recognised qualifications, which gives our graduates a true advantage when seeking employment opportunities worldwide.



SYDNEY CITY



BONDI



DARWIN



MELBOURNE



GOLD COAST



ADELAIDE



Business skill set credentials



Customised and unique resources



Interactive learning system



Industry partnerships and associations



Multiple campus locations



National Internships and exposure to employers in Industry



Qualified and specialised trainers and assessors



Pathway avenues from Certificate III to Advanced Diploma

### How We Teach

#### Face-to-Face Training

Our face-to-face delivery provides all students the opportunity to challenge their learning development in a way that helps them expand their thinking, giving every student what they need to get the most out of each class session.

The group and individual interaction allows dialogue and group activities in a social environment, builds soft skills and enhances their understanding to achieve competency in a class setting.

#### Flexible and Mixed Mode Training

Our flexible delivery consists of a mixture of face-to-face delivery and virtual attendance, where students are guided through the course material, and answer questions and clarify information provided in the learner guide, our LMS (OTrain), Rise, and YouTube.

1. Virtual training available online
2. Attendance required training includes some fixed-time online lectures and fixed-time class components
3. Fixed submission dates assessment pieces have set submission dates





Vocational Education and Training (VET) courses prepare future professionals for a fast-moving world. We are committed to providing high-quality training and internationally recognised qualifications, which give our graduates a true advantage when seeking employment opportunities worldwide.

### Sample Weekly Timetable

Each course has one lecture, one workshop and assessment support per week plus additional work ready programs, academic skills programs and digital tools workshops. 20 hours of instruction per week available.

	Monday	Tuesday	Wednesday	Thursday	Friday
Mornings, Afternoons & Evenings	<b>LECTURES, WORKSHOPS &amp; ASSESSMENT SUPPORT</b>				
Afternoons	Assessment Support (1- 2 times per week)				
	Work Ready Skills Program	Academic Skills Program		Digital Tools Workshop	

### Academic Calendar

Students can start any term | 6 terms per year

<b>January Intake</b>	<b>Study Period - 6 weeks</b> Break - 2 weeks
<b>March Intake</b>	<b>Study Period - 6 weeks</b> Break - 2 weeks
<b>May Intake</b>	<b>Study Period - 6 weeks</b> Break - 2 weeks
<b>July Intake</b>	<b>Study Period - 6 weeks</b> Break - 2 weeks
<b>Sep Intake</b>	<b>Study Period - 6 weeks</b> Break - 2 weeks
<b>Nov Intake</b>	<b>Study Period - 6 weeks</b> Break - 6 weeks

Please refer to our Yearly Academic Calendars for exact dates.

Course Duration	
9 Months	Certificate II
1 Year	Certificate III
1 Year	Certificate IV and Diploma
1 - 2 Years	Advanced Diploma

### Interactive Student Portal

#### OTrain

All our course progression, assessments and collaboration with trainers are centralised and online.

### Campus Locations



Campus transfers must follow the Academic Calendar. Students cannot change when a term is in session.

**Timetables are subject to change**

Please contact your Marketing Manager for our latest timetables and class availability per campus







# BUSINESS

Step up to an exciting career in Business. These courses will equip you with the skills you need to work in a wide range of industries.

## Certificate II in Workplace Skills (4 Terms)

Gain essential business competencies appreciated across different industries. Whether gearing up for your initial role as an exceptional administrative assistant or confidently re-entering the job market, equip yourself with modern technology and communication proficiencies.

**BSB20120** | CRICOS 11467E

BSBCMM211   Apply communication skills	BSBPEF201   Support personal wellbeing in the workplace
BSBWHS211   Contribute to health and safety of self and others	BSBTWK201   Work effectively with others
BSBOPS201   Work effectively in business environments	BSBTWK301   Use inclusive work practices
BSBSUS211   Participate in sustainable work practices	BSBTEC202   Use digital technologies to communicate in a work environment
BSBPEF202   Plan and apply time management	BSBTEC201   Use business software applications

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Minimum of ROSA (Record of School Achievement) or equivalent LLN\*
3. Have an IELTS or equivalent score of 6.0 and with no less than 5.5 in any band
4. Access to a computer, laptop or tablet and internet for home and classroom use

## Certificate III in Business (6 Terms)

This course will teach you the essential skills for working in various administration roles. You'll learn how to provide excellent customer service, communicate effectively in a business environment, and understand important workplace procedures. You'll be equipped with the foundational skills needed to succeed in the office or administrative positions.

**BSB30120** | CRICOS 105528F

BSBCRT311   Apply critical thinking skills in a team environment	BSBWRT311   Write simple documents
BSBPEF201   Support personal wellbeing in the workplace	BSBPEF301   Organise personal work priorities
BSBXCMM301   Engage in workplace communication	BSBINS302   Organise workplace information
BSBSUS211   Participate in sustainable work practices	BSBLDR301   Support effective workplace relationships
BSBTWK301   Use inclusive work practices	BSBXTW301   Work in a team
BSBWHS311   Assist with maintaining workplace safety	BSBPEF302   Develop self-awareness
BSBTEC303   Create electronic presentations	

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Minimum of ROSA (Record of School Achievement) or equivalent LLN\*
3. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
4. Access to a computer, laptop or tablet and internet for home and classroom use

## Certificate IV in Business (6 Terms)

This course is designed to advance your business career and provide a recognised qualification, providing you with problem-solving skills and adaptability in communication styles. It offers a comprehensive understanding of business operations, enhancing prospects for management roles or university acceptance, and covers essential skills such as organising meetings, addressing customer needs, managing risks, arranging business travel, promoting products/services, using Excel spreadsheets, and ensuring workplace safety. The course develops your problem-solving and communication abilities, broadens your business knowledge, and prepares you for management roles or further education, providing practical skills applicable across various industries and workplaces.

**BSB40120** | CRICOS 105529E

BSBCRT411   Apply critical thinking to work practices	BSBOPS401   Coordinate Business resources
BSBTEC404   Use digital technologies to collaborate in a work environment	BSBCMM411   Make presentations
BSBTWK401   Build and maintain business relationships	BSBOPS404   Implement customer service strategies
BSBWHS411   Implement and monitor WHS policies, procedures and programs	BSBMKG434   Promote products and services
BSBWRT411   Write complex documents	BSBPEF401   Manage personal health and wellbeing
BSBXCMM401   Apply communication strategies in the workplace	BSBSTR401   Promote innovation in team environments

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum Year 12 Higher School Certificate or equivalent\*\*

## Diploma of Business (6 Terms)

Completing a Diploma of Business allows you to gain valuable management skills and become a respected business professional, providing you with the leadership abilities needed in the workplace. Through the program, you'll effectively manage projects and finances, promote critical thinking and problem-solving, and guide personal and professional development, making you a well-rounded and capable business professional prepared for future leadership roles.

**BSBS0120** | CRICOS 105531M

BSBCRT511   Develop critical thinking in others	BSBINS501   Implement information and knowledge management systems
BSBFIN501   Manage budgets and financial plans	BSBTWK502   Manage team effectiveness
BSBOPS501   Manage business resources	BSBTWK503   Manage meetings
BSBSUS511   Develop workplace policies and procedures for sustainability	BSBSTR501   Establish innovative work environments
BSBXCMM501   Lead communication in the workplace	BSBSTR502   Facilitate continuous improvement
BSBPMG430   Undertake project work	BSBCMM511   Communicate with influence

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\* or
5. Certificate IV from any training package or other related qualifications; or
6. Demonstrated vocational experience

## Advanced Diploma of Business (6 Terms)

After completing this course, you'll be equipped for various roles in an organisation, including Executive Manager, Office Manager, Customer Service Manager, Sales Manager, Operations Manager, Program Coordinator, and Project Officer, as it prepares you for diverse business positions. You'll learn essential leadership skills, project and team management, and delivering excellent customer service, providing you with the necessary tools to excel in any of these positions and tackle the challenges of the modern business world.

**BSB60120** | CRICOS 105533J

BSBCRT611   Apply critical thinking for complex problem solving	BSBINS601   Manage knowledge and information
BSBFIN601   Manage organisational finances	BSBSTR601   Manage innovation and continuous improvement
BSBOPS601   Develop and implement business plans	BSBSTR603   Develop business continuity plans
BSBSUS601   Lead corporate social responsibility	BSBPEF502   Develop and use emotional intelligence
BSBTEC601   Review organisational digital strategy	BSBLDR602   Provide leadership across the organisation

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use and
4. Hold Diploma level qualification from the BSB training package

\* Note: LLN equivalent for international students is a 10-week ELICOS course ☹ Each term consists of 6 weeks of study and 2 weeks of holiday  
 \*\* Note: Equivalent Year 12 for International Students is educational equivalent in their home country or International Baccalaureate

Program, delivery mode and timetables are subject to change





# MARKETING AND COMMUNICATION

Provide leadership and strategic direction in the marketing and communication activities of an organisation.

## Certificate IV in Marketing and Communication (6 Terms)

This course will teach you the essential skills needed for roles such as Marketing Coordinator or PR Officer, including understanding consumers, delivering professional presentations, and creating effective marketing plans. It covers effective communication, strategic development, and the use of digital tools, equipping you to become a skilled marketing or PR professional. By the end of the course, you'll be well-prepared for marketing or PR roles, possessing the knowledge and skills to thrive in this dynamic field, including understanding your target audience, creating impactful presentations, and developing successful marketing plans, as well as expertise in communication, strategy development, and digital marketing tools.

BSB40820 CRICOS 105530A

BSBCMM411   Make presentations	BSBMKG442   Conduct e-marketing communications
BSBCRT412   Articulate, present and debate ideas	BSBTWK401   Build and maintain business relationships
BSBMKG433   Undertake marketing activities	BSBMKG437   Create and optimise digital media
BSBMKG435   Analyse consumer behaviour	SIRXECM002   Prepare digital content
BSBMKG439   Develop and apply knowledge of communications industry	SIRXOSM005   Develop a basic website for customer engagement
BSBWRT411   Write complex documents	BSBTEC303   Create electronic presentations

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum Year 12 Higher School Certificate or equivalent\*\*

## Diploma of Marketing and Communication (6 Terms)

This qualification is intended for individuals with a solid understanding of marketing and communication theory and strong management skills, responsible for overseeing functions within an organisation, leading teams, and ensuring effective operations. By completing this qualification, you'll be equipped to assume leadership roles in businesses or organisations, with a solid foundation in marketing and communication theory and the necessary skills to successfully manage functions and lead teams. This will enable you to thrive in diverse workplaces and industries.

BSB50620 CRICOS 105532K

BSBMKG541   Identify and evaluate marketing opportunities	BSBMKG544   Plan and monitor direct marketing activities
BSBMKG542   Establish and monitor the marketing mix	BSBCMM511   Communicate with influence
BSBMKG552   Design and develop marketing communication plan	BSBMKG543   Plan and interpret market research
BSBMKG555   Write persuasive copy	BSBPEF501   Manage personal and professional development
BSBPMG430   Undertake project work	BSBCRT512   Originate and develop concepts
BSBMKG550   Promote products and services to international markets	BSBTEC404   Use digital technologies to collaborate in a work environment

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\* and
5. Hold BSB42415 Certificate IV in Marketing and Communication, or
6. Hold the following units (or equivalent competencies):
  - BSBCMM411 Make presentations
  - BSBCRT412 Articulate, present and debate ideas
  - BSBMKG433 Undertake marketing activities
  - BSBMKG435 Analyse consumer behaviour
  - BSBMKG439 Develop and apply knowledge of communications industry; and
  - BSBWRT411 Write complex documents; or
7. Have two years equivalent full-time relevant work experience

## Advanced Diploma in Marketing and Communication (6 Terms)

This qualification is intended for individuals who play a key role in leading and supporting marketing and communications activities within an organisation, possessing in-depth expertise and knowledge in one or more areas of the field. By completing this qualification, you'll be able to assume leadership roles in marketing and communications within businesses or organisations, with a deep understanding of the field and the skills necessary to provide strategic guidance and support to your team. This will enable you to excel in diverse workplaces and industries, leveraging your specialised knowledge and expertise.

BSB60520 CRICOS 105535G

BSBMKG621   Develop organisational marketing strategy	BSBMKG627   Execute advertising campaigns
BSBMKG622   Manage organisational marketing processes	BSBSTR501   Establish innovative work environments
BSBMKG623   Develop marketing plans	BSBCRT611   Apply critical thinking for complex problem solving
BSBTWK601   Develop and maintain strategic business networks	BSBOPS601   Develop and implement business plans
BSBMKG624   Manage market research	BSBTEC601   Review organisational digital strategy
BSBMKG626   Develop advertising campaigns	BSBMKG625   Implement and manage international marketing programs

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of year 12 Higher School Certificate or equivalent\*\* and
5. Hold BSB52415 Diploma of Marketing and Communication, or
6. Hold the following units (or equivalent competencies):
  - BSBMKG541 Identify and evaluate marketing opportunities
  - BSBMKG542 Establish and monitor the marketing mix
  - BSBMKG552 Design and develop marketing communication plans
  - BSBMKG555 Write persuasive copy and
  - BSBPMG430 Undertake project work; or
7. Have four years equivalent full-time relevant work experience

\* Note: LLN equivalent for international students is a 10-week ELICOS course 🕒 Each term consists of 6 weeks of study and 2 weeks of holiday  
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Program, delivery mode and timetables are subject to change



# DIGITAL MEDIA MARKETING

There are thousands of digital marketing roles waiting to be filled. Learn the skills you need to get your dream job!

## Diploma of Social Media Marketing (6 Terms)

This course can help you gain the skills and knowledge you need to prepare for jobs in the industry, if you want to be a social media manager this course can help you become more tech-savvy, creative and have a better understanding of how social media is changing. This course also included a Mandatory 12-week Internship which will give you real-world experience and a HubSpot certification, which shows employers that you have the skills to succeed in this field.

10904NAT | CRICOS 105377E

NAT10904001	Plan, implement and manage content marketing	SIRXMK006	Develop a social media strategy
NAT10904002	Plan, conduct and optimise organic social media marketing	BSBMKG552	Design and develop marketing communication plans
NAT10904003	Plan, manage and optimise paid social media advertising	BSBMKG542	Establish and monitor the marketing mix
NAT10904004	Establish, build and leverage a personal brand on social media	BSBPMG430	Undertake project work
NAT10904005	Plan, implement and manage social media conversion strategies		

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\*
5. Intermediate computer skills
6. Relevant vocational experience and
7. **Mandatory internship for all students**

## Diploma of Digital Marketing (6 Terms)

The Diploma of Digital Marketing teaches graduates the knowledge and skills necessary for roles such as Digital Marketer, Marketing Automation Specialist, and Digital Marketing Coordinator, providing a strong foundation in digital marketing principles and techniques. In this course, you'll learn how to apply marketing principles in the digital landscape, gain expertise in designing and running omnichannel digital marketing campaigns, utilise digital channels and automation for effective strategies, and assess digital marketing performance. With this qualification, you'll be well-prepared for diverse digital marketing roles, enabling you to thrive in the fast-paced and ever-changing world of digital marketing while creating successful digital marketing campaigns.

10931NAT | CRICOS 106640J

NAT10931001	Conduct omnichannel marketing	NAT10931005	Test to optimise performance
NAT10931002	Plan and conduct performance marketing	BSBMKG555	Write persuasive copy
NAT10931003	Facilitate organic and earned marketing	BSBMKG546	Develop social media engagement plans
NAT10931004	Apply marketing automation	BSBMKG547	Develop strategies to monetise digital engagement

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use and
4. Minimum of Year 12 Higher School Certificate or equivalent\*\*

## Advanced Diploma of Digital Marketing (6 Terms)

This course will provide participants with a range of skills and knowledge to prepare, implement and evaluate strategies across a variety of specialised digital marketing areas. This includes areas such as Search Engine Optimisation (SEO), Search Engine Marketing (SEM), social media, e-commerce, content marketing and marketing automation. Graduates will find these skills could assist them in career advancement, professional development or upskilling in the context of digital marketing.

11266NAT | CRICOS 115589K

NAT11266002	Optimise a website to improve conversions	NAT11266007	Prepare a strategy for display and video advertising
NAT11266003	Develop a brand's digital content and social media	NAT11266008	Use responsible Artificial Intelligence and Artificial Intelligence ethic
NAT11266004	Research and prepare a Search Engine Optimisation strategy		
NAT11266005	Create and manage a paid search strategy	NAT11266001	Use digital analytics to analyse marketing performance
NAT11266006	Develop and implement an email marketing strategy	FNSORG501	Develop and manage a budget
		BSBMKG547	Develop strategies to monetise digital engagement

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use and
4. Minimum of Year 12 Higher School Certificate or equivalent\*\*
5. To enter this qualification, individuals must provide evidence of knowledge of: Marketing principles and concepts Digital media platforms and software Social media marketing To demonstrate this, individuals must have completed a formal course of study or a minimum of one year's employment in the field of sales and marketing, digital media and social media marketing or related field.

## Advanced Diploma of Creative Product Development (8 Terms)

This qualification is designed for individuals with advanced skills in creative arts, capable of applying their expertise in various contexts. They excel in environments where creative problem-solving is required. To reach this level, individuals must possess strong research, analytical, and conceptual skills, as well as the ability to negotiate solutions and manage projects. Effective communication is crucial, and they have specialised knowledge in one or more areas of their field. These individuals often work across diverse technical or management functions, taking responsibility for their own work and team outcomes. While operating within broad guidelines, they are accountable for delivering high-quality work that meets client or customer needs.

CUA60420 | CRICOS 106S45H

BSBWHS521	Ensure a safe workplace for a work area	BSBSTR802	Lead strategic planning processes for an organisation
CUACMP511	Manage copyright arrangements	CUADIG517	Design digital simulations
CUADES601	Design innovative products	CUADES512	Establish, negotiate and refine a design brief
CUADES611	Manage design realisation	CUADES612	Research global design trends
CUAIND512	Enhance professional practice using creative arts industry knowledge	BSBMKG625	Implement and manage international marketing programs
BSBOPS601	Develop and implement business plans	BSBSUS511	Develop workplace policies and procedures for sustainability
BSBCRT611	Apply critical thinking for complex problem solving	BSBSTR601	Manage innovation and continuous improvement
BSBSTR801	Lead innovative thinking and practice	CUAFIM411	Obtain revenue to support operations

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use and
4. Minimum of Year 12 Higher School Certificate or equivalent\*\*

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Program, delivery mode and timetables are subject to change + Internship opportunities are available for this program





# LEADERSHIP AND MANAGEMENT

Apply knowledge, practical skills and experience in leadership and management across a range of industries.

## Certificate IV in Leadership and Management (6 Terms)

This qualification is ideal for individuals stepping into leadership and management roles across various industries. They take on personal responsibility and provide support to their team members to ensure everyone performs their tasks effectively. Additionally, they oversee the team's progress towards meeting goals. These individuals utilise their skills and knowledge to solve both anticipated and unforeseen problems. They gather information from different sources, analyse it, and make informed decisions based on their findings.

BSB40520 | CRICOS 103949A

BSBLDR411   Demonstrate leadership in the workplace	BSBSTR401   Promote innovation in team environments
BBLDR413   Lead effective workplace relationships	BSBSTR502   Facilitate continuous improvement
BSBOPS402   Coordinate business operational plans	BSBTWK401   Build and maintain business relationships
BSBXCM401   Apply communication strategies in the workplace	BSBPEF402   Develop personal work priorities
BSBXTW401   Lead and facilitate a team	BSBWHS411   Implement and monitor WHS policies, procedures and program
BSBCRT411   Apply critical thinking to work practices	BSBPMG430   Undertake project work

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum Year 12 Higher School Certificate or equivalent\*\*

## Diploma of Leadership and Management (6 Terms)

This qualification is designed for individuals with experience in leadership and management roles across diverse workplaces. At this level, they apply their knowledge and practical skills to effectively plan, organise, and supervise both their own work and that of their team. They excel in communication, provide guidance to individuals and teams to meet organisational requirements. These individuals have a problem-solving mindset, finding solutions even in ambiguous situations, and they possess the ability to gather and analyse information from various sources to make well-informed decisions.

BSBS0420 | CRICOS 104159A

BSBCMM511   Communicate with influence	BSBHRM531   Coordinate health and wellness programs
BSBCRT511   Develop critical thinking in others	BSBSUS511   Develop workplace policies and procedures for sustainability
BSBLDR523   Lead and manage effective workplace relationships	BSBWHS521   Ensure a safe workplace for a work area
BSBOPS502   Manage business operational plans	BSBTEC404   Use digital technologies to collaborate in a work environment
BSBPEF502   Develop and use emotional intelligence	BSBSTR501   Establish innovative work environments
BSBTWK502   Manage team effectiveness	BSBSTR503   Develop organisational policy

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\* or
5. Certificate IV from any training package or other related qualifications; or
6. Demonstrated vocational experience.

## Advanced Diploma of Leadership and Management (6 Terms)

This qualification is designed for experienced leaders and managers across different industries. These individuals utilise their expertise to make crucial decisions and effectively supervise their team, ensuring positive outcomes. They excel in communication, enabling effective collaboration and demonstrating creative problem-solving skills to tackle complex challenges.

BSB60420 | CRICOS 105534H

BSBCRT611   Apply critical thinking for complex problem solving	BSBSTR603   Develop business continuity plans
BSBLDR601   Lead and manage organisational change	BSBPEF501   Manage personal and professional development
BSBLDR602   Provide leadership across the organisation	BSBXCM501   Lead communication in the workplace
BSBOPS601   Develop and implement business plans	BSBTEC601   Review organisational digital strategy
BSBSTR601   Manage innovation and continuous improvement	BSBSUS601   Lead corporate social responsibility

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use and
4. Hold Diploma level qualification from the BSB training package

\* Note: LLN equivalent for international students is a 10-week ELICOS course 🕒 Each term consists of 6 weeks of study and 2 weeks of holiday  
 \*\* Note: Equivalent Year 12 for International Students is educational equivalent in their home country or International Baccalaureate

Program, delivery mode and timetables are subject to change





# PROJECT MANAGEMENT

**A course in Project Management will help you apply a practical approach to a specific project and give you the skills to prioritise and use analytical thinking.**

## Certificate IV in Project Management Practice (6 Terms)

This course is ideal for individuals seeking to acquire and apply project management skills in different scenarios. It is relevant for roles like Contracts Officer, Project Administrator, and Quality Officer. People in these positions work independently and may be part of a project team, but they are not directly accountable for the entire project. Instead, they play a supportive role by utilising project tools and methodologies to assist in the smooth operation of organisational or business activities.

**BSB40920** | **CRICOS 103917J**

BSBPMG420   Apply project scope management techniques	BSBPMG428   Apply project life cycle management processes
BSBPMG421   Apply project time management techniques	BSBPEF401   Manage personal health and wellbeing
BSBPMG422   Apply project quality management techniques	BSBPEF402   Develop personal work priorities
BSBPMG423   Apply project cost management techniques	BSBWHS411   Implement and monitor WHS policies, procedures and programs
BSBPMG426   Apply project risk management techniques	

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum Year 12 Higher School Certificate or equivalent\*\*

## Diploma of Project Management (6 Terms)

This qualification is designed for individuals who apply their project management skills and knowledge across diverse industries. They may hold positions like Project Manager or Project Team Leader. These professionals are accountable for guiding and overseeing projects to achieve desired results. They possess a solid theoretical foundation and utilise specialised technical and managerial abilities to effectively plan, execute, and assess their own work or that of their team.

**BSBS0820** | **CRICOS 104115B**

BSBPMG530   Manage project scope	BSBPMG536   Manage project risk
BSBPMG531   Manage project time	BSBPMG540   Manage project integration
BSBPMG532   Manage project quality	BSBSTR501   Establish innovative work environments
BSBPMG533   Manage project cost	BSBSTR502   Facilitate continuous improvement
BSBPMG534   Manage project human resources	BSBSUS511   Develop workplace policies and procedures for sustainability
BSBPMG535   Manage project information and communication	BSBPEF501   Manage personal and professional development

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\* or
5. Certificate IV from any training package or other related qualifications; or
6. Demonstrated vocational experience

## Advanced Diploma of Program Management (6 Terms)

This qualification is designed for individuals with experience and skills in program management across diverse industries. The related job role is Program Manager. Program Managers oversee and guide programs to achieve organisational objectives. A program typically comprises multiple projects, each with its own project manager. At this level, individuals use their expertise to plan and lead various program functions and are accountable for personal and team results. They effectively communicate information and utilise creative problem-solving skills to address complex challenges.

**BSB60720** | **CRICOS 104432M**

BSBPMG630   Enable program execution	BSBSUS601   Lead corporate social responsibility
BSBPMG634   Facilitate stakeholder engagement	BSBLDR601   Lead and manage organisational change
BSBPMG635   Implement program governance	BSBPMG633   Provide leadership for the program
BSBPMG636   Manage benefits	BSBPMG631   Manage program delivery
BSBPMG637   Engage in collaborative alliances	BSBSTR601   Manage innovation and continuous improvement
PSPMGT006   Develop a business case	BSBINS601   Manage knowledge and information

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent and
5. Hold:
  - BSBS0820 Diploma of Project Management; or
  - BSBS1415 Diploma of Project Management (or a superseded equivalent version), or
6. Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise

\* Note: LLN equivalent for international students is a 10-week ELICOS course ☹ Each term consists of 6 weeks of study and 2 weeks of holiday  
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Program, delivery mode and timetables are subject to change



# INFORMATION TECHNOLOGY

In the last two decades, the ICT sector in Australia has significantly surpassed other industries in terms of economic growth.

## Diploma of Information Technology (9 Terms)

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function.

ICT50220 CRICOS 116278F

BSBCRT512	Originate and develop concepts	ICTICT443	Work collaboratively in the ICT industry
BSBXC402	Promote workplace cyber security awareness and best practice	ICTNWK529	Install and manage complex ICT networks
BSBXTW401	Lead and facilitate a team	ICTNWK536	Plan, implement and test enterprise communication solutions
ICTICT517	Match ICT needs with strategic direction for the organisation	ICTNWK540	Design, build and test network services
ICTICT532	Apply IP, ethics and privacy in ICT environments	ICTNWK546	Manage network security
ICTSAS527	Manage client problems	ICTNWK557	Configure and manage advanced virtual computing environments
BSBPMG537	Manage project procurement	ICTNWK559	Install an enterprise virtual computing environment
ICTCY5407	Gather, analyse and interpret threat data	ICTSAD510	Manage risks when implementing new technologies
ICTCY5610	Protect critical infrastructure for organisations	ICTSAS524	Develop, implement and evaluate an incident response plan
ICTCY5613	Utilise design methodologies for security architecture	ICTSAS526	Review and update disaster recovery and contingency plans

## Advanced Diploma of Information Technology (12 Terms)

This qualification is for people who work in information and communications technology (ICT) and have a lot of experience in either technical skills or business management skills. These people do complicated tasks in a specific field, either working on their own or leading a team or business. They use their skills in many different industries and business areas, or as a self-employed person.

ICT60220 CRICOS 106544J

BSBCRT611	Apply critical thinking for complex problem solving	ICTCY5612	Design and implement virtualised cyber security infrastructure for organisations
BSBTWK502	Manage team effectiveness	ICTPRG535	Build advanced user interfaces
BSBXC402	Promote workplace cyber security awareness and best practices	ICTPRG537	Implement security for applications
ICTICT608	Interact with clients on a business level	ICTICT611	Develop ICT strategic business plans
ICTICT618	Manage IP, ethics and privacy in ICT environments	ICTSAD611	Manage assessment and validation of ICT solutions
ICTSAD609	Plan and monitor business analysis activities in an ICT environment	ICTPRG605	Manage development of technical solutions from business specifications
ICTDBS605	Develop knowledge management strategies	ICTNWK612	Plan and manage troubleshooting advanced integrated IP networks
ICTCY5608	Perform cyber security risk assessments	ICTPMG613	Manage ICT project planning

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Minimum of Year 12 Higher School Certificate or equivalent\*\*

\* Note: LLN equivalent for international students is a 10-week ELICOS course ☑ Each term consists of 6 weeks of study and 2 weeks of holiday  
 \*\* Note: Equivalent Year 12 for International Students is educational equivalent in their home country or International Baccalaureate

Program, delivery mode and timetables are subject to change



# ENVIRONMENT & SUSTAINABILITY

Embrace your green side and start a fulfilling career in sustainability!

Sustainability management careers are in high demand as companies seek to reduce their carbon footprint across the globe. The Certificate IV in Environmentally Sustainable Management course equips students with the essential skills and knowledge to navigate the challenges of creating a greener future. From grasping environmental regulations to executing eco-friendly strategies, you will explore sustainable business practices and fundamental principles in-depth.

This program is a valuable addition for those who plan to pursue courses in Project Management, Leadership, and Business. Individuals can gain the knowledge and skills to lead organisations towards a sustainable future while ensuring job satisfaction and diverse career opportunities.

## Certificate IV in Environmentally Sustainable Management (6 Terms)

The course is designed to provide a range of skills and knowledge in sustainability and environmental management, applicable to a wide diversity of workplaces and industries aiming to improve their sustainability policies, plans and practices.

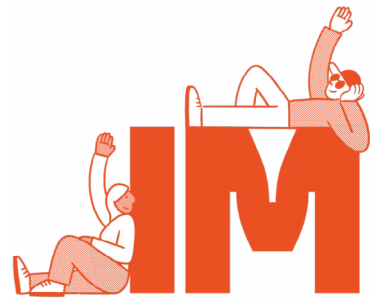
11130NAT CRICOS 114768D

NAT11130001	Identify and implement an environmental management system	NAT11130005	Design and implement an energy efficiency plan
NAT11130002	Develop a strategy to minimise carbon emissions	BSBWH5412	Assist with workplace compliance with WHS laws
NAT11130003	Review and implement sustainability rating tools	BSBSUS411	Implement and monitor environmentally sustainable work practices
NAT11130004	Assess, manage, and minimise waste	BSBOPS403	Apply business risk management processes

### Entry Requirements:

1. Be a minimum of 18 years of age
2. Have an IELTS or equivalent score of 6.0 with no less than 5.5 in any band
3. Access to a computer, laptop or tablet and internet for home and classroom use
4. Year 10 or equivalent





# GRADUATE JOB READY!

We help to bridge the gap between theoretical education and what the industry needs, providing students with practical experience in their chosen field. ihBC offers internships via InternMatch.

The **InternMatch** internship program includes a 12-week work placement where you will be able to utilise the skills and knowledge you have developed through your studies at ihBC in the workforce.

**InternMatch** is not a recruitment agency, it engages purely in facilitating work placements. It is important to note that interns are not paid by the host employer, nor is there any guarantee of employment resulting from the placement. As the hours worked do not count as paid employment, student visa holders are permitted to work the standard number of hours specified in their visa conditions for paid employment in other positions.

Work placement provides students with practical experience and application in the Australian Work Force, contributing to their career development and direct industry exposure.

**IMPORTANT:** Completing the 12-week internship is **MANDATORY** for students completing the Diploma of Social Media Marketing 10904NAT who do not have employment in a Social Media role.

Internship Program is offered to all students for other courses. Cost may be incurred.



## Welcome to International Graduate Institute! Higher Education for Future Leaders

International Graduate Institute or IGI, is dedicated to nurturing the next generation of global leaders by providing students with a fresh and innovative approach to Higher Education learning.

★ Bachelor of Business Management

Exit Year 3

★ Associate Degree of Business Management

Exit Year 2

★ Diploma of Business Management

Exit Year 1

★ Bachelor of Entrepreneurship & Innovation

★ Bachelor of Digital Marketing

[www.igi.edu.au](http://www.igi.edu.au)







# EXPANDING EDUCATIONAL HORIZONS

## THE FUTURE OF EDUCATION

We are dedicated to equipping our students with the practical skills and knowledge needed to excel in the modern business world. One of the ways we achieve this is through the innovative use of virtual reality (VR) headsets. These devices allow our students to immerse themselves in realistic simulations of business situations, providing them with a firsthand experience of what it's like to be inside the working industry.

By incorporating VR technology into our curriculum, we bridge the gap between theory and practice. Students can step into virtual boardrooms, interact with virtual colleagues and clients, and make strategic decisions in real time. This interactive and engaging approach enables our students to develop critical thinking, problem-solving, and decision-making skills in a risk-free environment. They can explore different scenarios, analyse their consequences, and learn from their mistakes, all within the safety of the virtual world.



## ACADEMIC PATHWAYS

At International House Sydney, we understand that the student educational journey doesn't stop at language acquisition. That is why we have forged strong connections with esteemed VET institutions and universities, ensuring that students can continue their studies without any obstacles. These partnerships open doors to specialized vocational programs or the chance to pursue higher education at renowned universities.

By collaborating with esteemed VET institutions and universities, International House Sydney ensures that students can progress from English language courses to vocational training or higher education seamlessly. These pathways not only facilitate academic advancement but also offer practical articulations and credit transfer recognition, allowing students to leverage their language skills in a broader context. We also provide comprehensive guidance and assistance throughout the application process to ensure every student's needs and aspirations are adequately met.



Scan or click here to see our partners



# OTHER SERVICES

We want our students to have an excellent experience in Australia, inside and outside the classroom.

## ACCOMMODATION

We organise Homestay or Residential accommodation for our students.

## AIRPORT TRANSFERS

Professional drivers will pick up the student from the airport and take them to their accommodations.

## OSHC *Overseas Student Health Cover*

The Australian government requires all students to arrange OSHC before applying for a Student Visa. We make the process seamless as we include this in the Letter of Offer.

## ACADEMIC COUNSELLING

We offer free academic counselling to all students at any time during their course to clarify doubts or concerns about their progress and objectives.

## *ihear u*

At IH Sydney Training Services we provide a service to improve our students' wellbeing and help them reach their potential during their studies. This service is now available across all campuses at IH Sydney Training Services.

We have qualified Staff available to listen to you with a friendly, sympathetic and non-judgmental ear.

[ihearu@ihsydney.com.au](mailto:ihearu@ihsydney.com.au)



# Learn, travel and live AUSTRALIA



SYDNEY CITY



BONDI



MELBOURNE



DARWIN



GOLD COAST



BYRON BAY



ADELAIDE



# THE STUDENTS SAY

## JUNIOR PROGRAMS

Twin sisters Patch and Petch, aged 14, and their friend Pitcha, aged 13, all from Thailand, have loved the Junior High School Preparation course. Having excelled in their English proficiency and cultural studies, the trio are on the verge of transitioning into an Australian high school. The students have formed close bonds with many of their classmates.

*We've had the best teacher, Mrs. Brown, who's so intelligent, kind, and supportive! We've had an amazing time doing outdoor activities with classmates from all over the world. Our English fluency has soared; we started at Level 4 and have now gotten to Level 3. We can't wait to start our Australian High School Experience* ”



## LEARN ENGLISH

Meet Yalguun from Mongolia, who studied English at our IH Gold Coast campus to advance her English level from intermediate to upper level .

*My time at IH Gold Coast has been incredibly rewarding. It's become more than my school; it has become my second home. Everyone's warmth and support are remarkable. The culture here deeply respects its students: dedication, work, and commitment.*

*I want to thank my teacher, for being very supportive and willing to assist with any issue from personal to academic challenges.* ”

IH offers Students flexible study and location options!

*My name is Diego Conde and I'm from Brazil. I spent three months studying English in Sydney before deciding to venture to Byron Bay.*

*Sydney was undoubtedly stunning, but its bustling nature left me craving a change. I wanted to immerse myself in a different experience, away from the hustle and bustle of city life. Byron Bay offered precisely that-a serene escape from the urban chaos.* ”



## TEACHER TRAINING

Meet Sakura, a recent TESOL (Teaching English to Speakers of Other Languages) graduate from Japan.

*I've always been interested in education, so I did my research and chose IH Melbourne to start my teaching journey. After completing my course, I was given the opportunity to work on campus as a teacher for the Primary School Preparation program.*

*Before coming to Australia four months ago, I never imagined myself teaching at the school where I enrolled. Thanks to my teachers, I am now able to teach at my school in Japan. I have had a great time with my wonderful teachers and classmates. I am looking forward to learning more as both a student and a teacher. I urge you to just come and live the experience!* ”



## ihBC

Meet Victoria Lucila Vydra, our ihBC Graduate

*Straight from vibrant Argentina to the tropical paradise of Darwin, Victoria embarked on a life-changing journey after applying for a Study NT Scholarship last year.*

*Victoria wasted no time diving into her Diploma of Project Management course and next month, she will embark on the next chapter of her educational journey with the Advanced Diploma of Program Management.*

*After moving to Darwin, Victoria started working with us at IH Darwin and became a StudyNT Ambassador. Victoria loved studying at ihBC and living in Darwin, praising the supportive environment and beautiful surroundings.*

*Victoria's story is a testament to the transformative power of education and the beauty of exploring new horizons.* ”



#live  
theIH  
dream



Scan or click to see  
all our locations  
around Australia!



**IH Sydney Training Services Pty Ltd**  
CRICOS Provider 02623G  
RTO Number 91109

📞 | (+61) 2 9279 0733  
@ | info@ihsydney.com.au  
🌐 | www.ihsydney.com.au  
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