



LEADERSHIP & MANAGEMENT

Apply knowledge, practical skills and experience in leadership and management across a range of industries.

CERTIFICATE IV IN LEADERSHIP & MANAGEMENT

COURSE CODE: BSB40520 | CRICOS CODE: 103949A

Designed to provide you with leadership and mentoring skills, this is the best starting point for a new career. This qualification is designed to develop leaders and managers across a range of industries.

 Sydney City, Melbourne, and Gold Coast

 Duration: 6 Terms

DIPLOMA OF LEADERSHIP & MANAGEMENT

COURSE CODE: BSB50420 | CRICOS CODE: 104159A

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

 Sydney City, Melbourne, Darwin, Gold Coast, and Adelaide

 Duration: 6 Terms

ADVANCED DIPLOMA OF LEADERSHIP & MANAGEMENT

COURSE CODE: BSB60420 | CRICOS CODE: 105534H

Advance your career and move into senior management roles. Strengthen your leadership behaviour, learn how to apply sound financial and business operational skills.

 Sydney City, Melbourne, Darwin, and Adelaide

 Duration: 6 Terms

BSB40520 CERTIFICATE IV IN LEADERSHIP & MANAGEMENT

BSBLDR411	Demonstrate leadership in the workplace	BSBSTR401	Promote innovation in team environments
BSBLDR413	Lead effective workplace relationships	BSBSTR502	Facilitate continuous improvement
BSBOPS402	Coordinate business operational plans	BSBTWK401	Build & maintain business relationship
BSBXC401	Apply communication strategies in the workplace	BSBPEF402	Develop personal work priorities
BSBXTW401	Lead & facilitate a team	BSBWHS411	Implement & monitor WHS policies, procedures & programs
BSBCRT411	Apply critical thinking to work practices	BSBPMG430	Undertake project work

ENTRY REQUIREMENTS:

- Be a minimum of 18 yrs. of age
- Year 12 (higher school certificate) or equivalent
- Have an IELTS or equivalent score of 6.0 and with no less than 5.5 in any band
- Access to a computer, laptop or tablet and internet for home and classroom use

Note: Equivalent Year 12 for International Students is educational equivalent in home country or International Baccalaureate.



CAREER OUTCOMES: COORDINATOR IN BUSINESS OPERATIONS | FRONTLINE SALES MANAGER | PRODUCTION SUPERVISOR | TEAM LEADER

BSB50420 DIPLOMA OF LEADERSHIP & MANAGEMENT

BSBCMM511	Communicate with influence	BSBHRM531	Coordinate health & wellness programs
BSBCRT511	Develop critical thinking in others	BSBSUS511	Develop workplace policies & procedures for sustainability
BSBLDR523	Lead & manage effective workplace relationships	BSBWHS521	Ensure a safe workplace for a work area
BSBOPS502	Manage business operational plans	BSBTEC404	Use digital technologies to collaborate in a work environment
BSBPEF502	Develop & use emotional intelligence	BSBSTR501	Establish innovative work environments
BSBTWK502	Manage team effectiveness	BSBSTR503	Develop organisational policy

ENTRY REQUIREMENTS:

- Be a minimum of 18 yrs. of age
- Year 12 (higher school certificate) or equivalent
- Certificate IV from any training package or other related qualifications
- Demonstrated vocational experience
- Have an IELTS or equivalent score of 6.0 and with no less than 5.5 in any band
- Access to a computer, laptop or tablet and internet for home and classroom use

Note: Equivalent Year 12 for International Students is educational equivalent in home country or International Baccalaureate.



CAREER OUTCOMES: BUSINESS DEVELOPMENT MANAGER | SENIOR MANAGER (PUBLIC SECTOR) | LEGAL PRACTICE MANAGER

BSB60420 ADVANCED DIPLOMA OF LEADERSHIP & MANAGEMENT

BSBCRT611	Apply critical thinking for complex problem solving	BSBSTR603	Develop business continuity plans
BSBLDR601	Lead & manage organisational change	BSBPEF501	Manage personal & professional development
BSBLDR602	Provide leadership across the organisation	BSBXC501	Lead communication in the workplace
BSBOPS601	Develop & implement business plans	BSBTEC601	Review organisational digital strategy
BSBSTR601	Manage innovation & continuous improvement	BSBSUS601	Lead corporate social responsibility

ENTRY REQUIREMENTS:

- Be a minimum of 18 yrs. of age
- Hold Diploma level qualification from the BSB training package
- Have an IELTS or equivalent score of 6.0 and with no less than 5.5 in any band
- Access to a computer, laptop or tablet and internet for home and classroom use



CAREER OUTCOMES: MANAGER | BUSINESS ANALYST | BUSINESS DEVELOPMENT DIRECTOR | SENIOR EXECUTIVE | AREA MANAGER

START DATE: 2024 | January | March | May | July | September | November **2025** | January | March | May | July

TIMETABLES ARE SUBJECT TO CHANGE.

Visit our website for our latest timetables and class availability per campus.

