

Demi Pair Program Student Terms and Conditions

Applicants for the Demi Pair program at IH Bondi are required to read and sign the Demi Pair program terms and conditions prior to their acceptance to the program. Applicants should note that these conditions are in addition to and do not reduce or alter the terms and conditions of enrolment in a program of study at IH Bondi. The applicant must abide by both sets of requirements at all times during their placement.

Part 1 Understanding of the Demi Pair Program

1. I confirm that I have read and understood the Demi Pair program documentation. I understand what the Demi Pair program is and what duties are required during a placement.
2. I understand that I must have an Intermediate level of English to join the Demi Pair program and I agree to complete English testing required as part of my program enrolment at IH Bondi.
3. I agree to obtain a Student visa or Working Holiday visa to join the Demi Pair program.
4. I understand that I will attend daily English classes at IH Bondi and my placement with a host family is for the duration of my involvement in the Demi Pair program only and extensions are subject to continuing study at IH Bondi.
5. I understand that I will provide 20 hours of assistance to my host family each week. I understand that Demi Pair duties are focused around the children but I may also be expected to help with household duties. I agree to undertake these duties to the best of my ability.
6. I understand that my host family will provide my accommodation and board which includes all meals, linens, utilities and Wi-Fi.
7. I understand that I will receive AU\$100 each week from my host family and this allowance is towards my living expenses and is provided to me in addition to my accommodation and board in the family home. I agree to bring additional funds with me to support my stay.

Part 2 Demi Pair Student Application

8. I confirm that the information I have provided in the *Demi Pair Student Application Form* and program documentation is true, complete, and correct and I agree to update IH Bondi if any of my details change.
9. I have read the *Demi Pair Handbook & Code of Conduct* and I have understood all the information provided in this document. I agree to abide by these rules and requirements throughout my placement and understand that failure to comply with these codes will result in the termination of my placement.
10. I agree to adhere to the following process to enrol in the Demi Pair program:
 - a) Apply for English course & Demi Pair program
 - b) Complete a speaking test with IH staff





- c) Provide all necessary documentation for the Demi Pair program
- d) Receive Letter of Offer, make necessary tuition payments to obtain CoE (if required) and make payment of the AU\$750 Demi Pair fee.
- e) Comply with the placement matching process and confirm a suitable Demi Pair host family placement.
- f) Apply for the WWCC (Working with Children Check) and provide my Application Number to the Demi Pair Coordinator.
- g) Start my Demi Pair placement. Offshore applicants must complete the identification check at a local Service NSW office within the first 7 days of the placement start date. Applicants already in Australia must provide full WWCC to Demi Pair Coordinator before the placement start date.
- h) Book and attend a Children's First Aid training course (from an IH specified provider). Offshore applicants must complete training within 7 days of the placement start date and onshore applicants must complete training before the placement start date.

Part 3 Demi Pair Program Fees

1. I agree to pay the Demi Pair placement fee of AU\$750 at the time of offer and I understand that the placement process will not begin until the placement fee has been received by IH Bondi.
2. I understand that the placement fee must be received no less than eight (8) weeks before my course start date to provide sufficient time for the placement process to take place and ensure I am placed with a host family before my course starts.
3. I understand that if IH Bondi receives my placement fee less than eight (8) weeks before my course start date and if I am not placed with a family before my arrival in Australia, I agree to cover my accommodation costs in Australia until a placement can be confirmed.
4. I understand that the placement fee entitles me to one (1) Demi Pair placement and the placement fee is non-refundable, except in the following cases:
 - a) Where otherwise indicated within the terms and conditions of enrolment
 - b) In the event of visa application rejection
 - c) If my program application and placement fee is received at least eight (8) weeks prior to my course start and IH Bondi are unable to supply me with a family.
5. I agree to pay the AU\$950 Accommodation Deposit as part of my program fees. I agree for this deposit to be used by IH Bondi to cover any accommodation and relocation costs due to any circumstances in which I am no longer able to stay in my host family's home, including in the event of a relationship breakdown with my host family.
6. I understand that IH Bondi staff will provide me with accommodation options and will help me to make accommodation arrangements of my choice using these funds.





7. I will bring additional funds with me to Australia to cover any accommodation extensions that may be required in addition to the use of the AU\$950 Accommodation Deposit, until:
 - a) Another Demi Pair family can be found
 - b) In circumstances when my own actions or behaviours result in my program involvement being terminated
 - c) In circumstances when another Demi Pair placement is not possible due to my remaining program duration
8. I understand that IH Bondi will hold the AU\$950 Accommodation Deposit on my behalf and if not required during my stay, I will receive a full refund at the end of my program involvement. I agree to open an Australian bank account to receive this deposit refund and understand that refunds to international bank accounts may incur bank charges.

Part 4 Placement Process

9. I understand that all IH Bondi host families have been carefully screened for the purpose of the Demi Pair program and these families are deemed suitable to host an IH Bondi Demi Pair.
10. I understand that Australia is a multi-cultural and diverse country and refusal of a family based on their nationality, sexual orientation, family structure, location or race is not acceptable.
11. I understand that the placement process is carefully managed by the Demi Pair Coordinator and the details I provide in my application documentation supports the placement matching process.
12. I agree to make myself available for the video call with the host family offered to me. I understand that the Demi Pair Coordinator will arrange a time for the call to take place based on the availability of myself and the host family.
13. I understand that a video call with a host family does not guarantee that I will be matched with them and I will treat this call as an interview and present myself appropriately.
14. If the first family offered to me do not accept me, I understand that I will be offered another family profile, with a maximum of three (3) host family profiles in total for the AU\$750 placement fee paid. I understand that I will only receive one host family profile at a time and I can only speak to one host family at a time.
15. I will accept any advice provided to me by the Demi Pair Coordinator to prepare me for interviews. This may include feedback from host families to whom I've already spoken.
16. I understand that if I do not match with one of the three (3) families provided to me, I will be deemed unsuitable for the Demi Pair program and I understand that the AU\$750 Demi Pair fee will not be refunded in these circumstances.



Part 5 Student Arrival

17. I agree to book my flight to Australia only once my placement with a host family is confirmed and once my visa is granted.
18. I agree to coordinate my arrival with my host family and IH staff and understand that my host family will meet me at the airport as long as I arrive at a weekend (Saturday or Sunday 08:00AM – 08:00PM AEST) or another suitable time agreed with my host family. I understand that should I not arrive at a weekend, during the specified times or at a time that has not been agreed with my host family, I will be required to cover the cost of my airport transfer to the family home.
19. I agree to attend the Demi Pair program orientation with the Demi Pair Coordinator on my first day of school, after attending the IH Bondi orientation.

Part 6 Placement Conditions

20. I understand that I am expected to talk with my host family and ask questions if there is anything that I am unsure of during my placement.
21. I will talk to the Demi Pair Coordinator throughout my placement and I agree to follow any advice or direction provided to me.
22. I understand that should a problem concerning my duties, weekly hours of assistance or payment of my weekly allowance arise during my placement, the Demi Pair Coordinator is responsible for mediating such circumstances and I will be informed if contact with my host family will be made by the Demi Pair Coordinator to resolve such issues.
23. I understand that my agent may also be contacted by IH staff if there are any problems during my placement and I will be informed about this contact made.
24. I understand that my studies and placement with my host family are my priorities during my stay in Australia and I will not seek additional employment whilst I am enrolled in the Demi Pair program as I understand that I will not have enough time to balance my studies, duties and my free time.
25. I understand that any holidays or study breaks I wish to take during my studies should be pre-arranged as part of my application for the Demi Pair program.
26. I understand that if I am on holiday and absent from the family home, I will not be undertaking my Demi Pair duties and my host family will not pay the weekly pocket money allowance to me.
27. I understand that I can use my holiday or study break to provide additional help to my host family and I will receive additional pocket money of AU\$20 for each additional hour of help.
28. I understand that I will be informed in advance if my host family have a holiday planned during my placement. I understand that my weekly duties may be altered as the children are not at home to care for and I will still receive my weekly pocket money allowance of \$AU100. I understand that I can remain in the family home





whilst my host family are not there and they will leave food supplies or money for me to buy my own food to prepare.

29. If I damage anything in the host family’s home during my stay, I will tell my host family and I understand that I am liable to pay for the repair or replacement of such items. If I am offshore at time of my application, I will arrange suitable travel insurance to cover medical costs and personal liability during my stay in Australia.

Part 7 Placement Termination

30. I agree to commit to the full duration of my placement with my host family and make reasonable efforts to ensure my placement with my host family is successful.
31. If either myself or my host family wish to terminate the placement, both parties agree to provide a notice period of two (2) weeks. I agree that I will continue to provide assistance to my host family during this time, unless otherwise agreed by the Demi Pair Coordinator.
32. I understand that if I request to change to a new family placement, I must pay an additional placement fee of \$AU750 and a placement in another family is subject to availability and based on my remaining placement duration.
33. I understand that if my placement ends prematurely, I will attend a meeting with the Demi Pair Coordinator to discuss my future participation in the program and I understand that I may not be based with a new family if the Demi Pair Coordinator decides that I am unsuitable for the Demi Pair program.

Part 8 Cancellation

34. I will inform IH Bondi immediately if I decide to cancel my Demi Pair program application. I understand that a refund is subject to the International House Cancellation and Refund Policy and I will no longer communicate with host families provided to me by IH Bondi.

Part 9 Declaration

I confirm that I have read and understood the terms and conditions set out in this document and I will comply with these terms and conditions throughout my Demi Pair placement and program involvement.

Student Name	
Student Signature	
Date	

PARENT/GUARDIAN DETAILS REQUIRED IF APPLICANT IS UNDER 18 YEARS OF AGE

Parent Name	
Parent Signature	
Date	

